

BSB40120

Certificate IV in Business (Cyber Security)

(Subsidised training places provided by NSW Government)

Qualification: Certificate IV (NRT)

Training Package: BSB - Business Services Training Package

Course Description: This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have supervisory performance accountabilities.

Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Articulation: On completion of this course you would be able to consider higher qualifications such as: Diploma of Business, Diploma of Leadership and Management.

To be eligible for a subsidised place in BSB40120 Certificate IV in Business, you must meet the following criteria:



- * Be at least 15 years old
- * Live or work in NSW
- * Be an Australian Citizen, New Zealand Citizen or Permanent Australian Resident

Cost: \$1580 1st qualification post School or \$1850 if your 2nd qualification post School

Contact: info@ittacademy.net.au or Ph: 02 6658 3999

For further information you can go to <https://ittacademy.net.au/online-courses/tae40122-certificate-iv-in-training-and-assessment/>



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BSB Business Services Training Package

Delivery Options:

Flexible delivery/Workplace training—supported by Zoom workshops

Recommended Duration and Volume of Learning:

The volume of learning for the BSB40120 Certificate IV in Business as a Learning and Assessment pathway is typically twelve months to two years. This may vary according to prior skills and knowledge.

Core Units (all must be completed)

- BSBCRT411 Apply critical thinking to work practices
- BSBTEC404 Use digital technologies to collaborate in a work environment
- BSBTWK401 Build and maintain business relationships
- BSBWHS411 Implement and monitor WHS policies, procedures and programs
- BSBWRT411 Write complex documents
- BSBXCM401 Apply communication strategies in the workplace

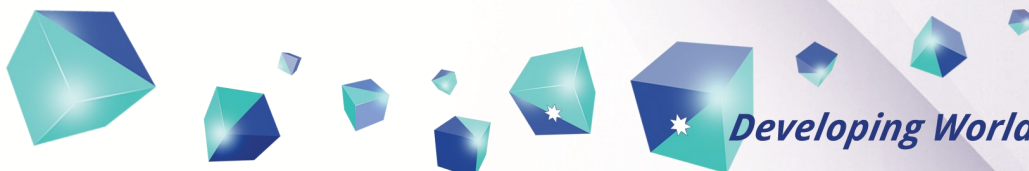
Elective Units (must be completed)

- BSBPEF402 Develop personal work priorities
- BSBPEF502 Develop and use emotional intelligence
- BSBXCS402 Promote workplace cyber security awareness and best practices
- BSBXCS401 Maintain security of digital devices
- BSBXCS403 Contribute to cyber security threat assessments
- BSBXCS404 Contribute to cyber security risk management

Further information on Recognition of Prior Learning (RPL), assessment information and appeals, reasonable adjustment and reporting of results can be found in the [Academy Student Handbook](#) and by visiting the Academy website: www.ittacademy.net.au

Licensing/Regulatory Information: No licensing, legislative or certification requirements apply to this qualification at the time of publication.

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Developing World Class Teachers and Leaders