# BSB51918

## Diploma of Leadership and Management

### *Skilling for Recovery (Fee-Free Qualification)*

(This training is subsidised by the NSW government)

**ITTA**
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**Course Description:** This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

**Entry Requirements:** There are no entry requirements for this qualification, however vocational experience in your chosen industry would be preferable.

## FEE-FREE—SKILLING FOR RECOVERY

Fee-free training in Skilling for Recovery qualifications will support those most affected by current economic conditions to gain skills in priority and growth industry areas, so they can take advantage of future job opportunities as the economy recovers from the effects of COVID-19.

The Fee-Free training will apply to anyone who lives or works in NSW and is unemployed or is at risk of unemployment. In addition to the above: Students that meet Smart and Skilled fee-free eligibility criteria (such as Aboriginal students and students with a disability) will continue to be eligible for fee-free training.

For further information you can go to https://ittacademy.net.au/online-courses/bsb51918-diploma-of-leadership-and-management/

## Quality makes the difference!

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www.ittacademy.net.au

Address: 244 Harbour Drive COFFS HARBOUR NSW 2450

Phone: 1300 780 477 Email: info@ittacademy.net.au RTO: 40716 V1

## Cost:   Fee-Free

**The fee-free Skilling for Recovery is available to those who live or work in NSW <u>and</u> meet <u>one</u> of the following criteria:**

- *Unemployed (whether in receipt of Commonwealth benefits or not); <u>or</u>*

- *At risk of unemployment; <u>or</u>*

- *Be 17—24 years of age (regardless of employment status)*

## Core Units

| | |
|---|---|
| BSBLDR511 | Develop and use emotional intelligence |
| BSBLDR502 | Lead and manage effective workplace relationships |
| BSBWOR502 | Lead and manage team effectiveness |
| BSBMGT517 | Manage operational plan |

## Elective Units (8 units must be completed)

| | |
|---|---|
| BSBWOR501 | Manage personal work priorities and professional development |
| BSBADM502 | Manage meetings |
| BSBMGT502 | Manage people performance |
| BSBMGT516 | Facilitate continuous improvement |
| BSBCUS501 | Manage quality customer service |
| BSBRSK501 | Manage risk |
| BSBPMG522 | Undertake project work |
| BSBLDR513 | Communicate with influence |

## Delivery Options

- Face-to-face workshops (1 day per month) - available in some regional areas
- Online delivery supported by Zoom workshops (1 day per month)

## Recommended Duration:   12 months—2 years

*Developing World Class Teachers and Leaders*