

BSB51918

Diploma of Leadership and Management

This training is subsidised by the NSW Government



Course Description: This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

Entry Requirements: There are no entry requirements for this qualification, however vocational experience in your chosen industry would be preferable. It would also be desirable for you to be in a leadership position or aspiring to obtain a leadership/management role.

If you are eligible for Smart and Skilled training and you are:



- an Aboriginal or Torres Strait Islander student
- a student with a disability

You and your dependants may be eligible for a fee exemption when enrolling in a Smart and Skilled course.

Fee Adjustments are made to fees for part qualifications, recognition of prior learning and credit transfer.

For further information on RPL and Credit Transfer please visit: <https://smartandskilled.nsw.gov.au/for-students/recognising-skills>

When you enrol we will confirm your eligibility for an exemption or concession. A payment plan can be provided on application for enrolment. Further information regarding eligibility and fees is available at: <https://smartandskilled.nsw.gov.au/for-students>

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Cost:

Student Fee will be calculated on registration/enrolment according to the Government Smart and Skilled funding calculation as follows:

- If it is your first qualification post School – **estimated fee is \$2,530**
- If it is your second or further qualification post School – **estimated fee is \$2,850**
- If you are eligible for Smart and Skilled training and you are an Aboriginal or Torres Strait Islander student or a student with a disability, you and your dependants may be eligible for a fee exemption.
- Fee Adjustments are made to fees for part qualifications, recognition of prior learning and credit transfer. For further information on RPL and Credit Transfer click on the following link: <https://smartandskilled.nsw.gov.au/for-students/recognising-skills>

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Core Units

BSBLDR511	Develop and use emotional intelligence
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness
BSBMGT517	Manage operational plan

Elective Units (8 units must be completed)

BSBWOR501	Manage personal work priorities and professional development
BSBADM502	Manage meetings
BSBMGT502	Manage people performance
BSBMGT516	Facilitate continuous improvement
BSBCUS501	Manage quality customer service
BSBRISK501	Manage risk
BSBPMG522	Undertake project work
BSBLDR513	Communicate with influence

Delivery Options

- Workplace delivery (customised for your organisation—minimum 8 per group)
- Group workshops
- Distance delivery

